

**PROCEEDINGS OF THE COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH :: VIJAYAWADA
PRESENT : Dr. POLA BHASKAR, IAS
COMMISSIONER**

Procs.No. H/5781/Review meeting/2022

Date :29.07.2022

Sub : Technical Education – Academic- Conduct of Districts Review Meetings with Principals of Government Polytechnics - Review implementation of Academic, Administrative and other activities– Reg.

Ref: As per instructions of Commissioner of Technical Education, AP, Vijayawada

With an objective to strengthen the quality of Government Polytechnics in the State, AP CTE has been monitoring the academic and administrative activities from time to time. But in most of the cases it was found informal and most of the initiatives of GPTs have not been properly filed and highlighted from time to time. Hence, Commissioner of Technical Education desires to conduct District wise Review Meetings with Principals of Government Polytechnics in the first week of August 2022 as per the schedule given below to review implementation of Academic and Administrative activities on the following aspects:

Sr.No	Zone	Place of the Meeting	Review meeting Districts	Date
1	I	Rampachodavaram	1.East Godavari 2.West Godavari 3.Krishna	01.08.2022 (MON DAY)

In this connection, all the Principals of Government Polytechnics are hereby requested to attend the meeting as per schedule given and they are also informed to submit the data as per agenda to mail id: developmentofficer.cteap@gmail.com and Regional Joint Director of Technical Education, AU Region here by requested to attend the meeting and monitor the data submitted by the Govt. Polytechnics in the A.U. jurisdiction.

Treat this as most important

Approved by Commissioner of Technical Education

**Sd/-A NIRMAL KUMAR PRIYA
JOINT DIRECTOR**

Encl: Agenda

To,

- 1.The Regional Joint Directors, AU and SVU Regions,
- 2.Copy to the Secretary, SBTET, AP, Vijayawada for necessary action with a request to make Arrangements for Review meeting held at Rampachodavarm
- 3.Copy to the Principals of all Government Polytechnics for necessary action


Development Officer

**Technical Education Department
Principals District wise Conference**

AGENDA

I. Academic subjects:

- 1) TLP – Workload, conduct of classes, Student attendance and recouping of deviations
- 2) Action Plan for improving admissions for the academic year 2022-23
- 3) Action Plan and road map for Restructuring of the Courses and establishing of COE
- 4) Polytechnic wise and programme wise Percentage of Admissions 2021-22
- 5) Result Analysis of 2021-22 (upload in SBTET Website) and Action plan to improve pass percentage
- 6) Industry Connect/Industrial Training/Placements
- 7) Status of Skill Development Programs- CISCO
- 8) Progress of Accreditation (NBA) Preparations-Submission of SAR 2021
- 9) Maintenance and updating of polytechnic Websites
- 10) Monitoring Mechanism & Stabilisation of various APP's
 - C.M.App – Class work Monitoring App
 - I.M.App – Industrial Training Monitoring App
 - A.M.App - Assessment Monitoring App
 - G.M.App - Grievances Monitoring App
 - F.M.App – Finance Monitoring App
- 11) Faculty Development Training Programs (FDP's)

II. Administrative subjects:

- 1) Income/Expenditure of various funds collected in the Polytechnics, Maintenance of various cash books and issues related to scholarships etc.
- 2) Disciplinary action cases (unauthorized absence)
- 3) Compassionate appointments
- 4) Grievances of the staff if any

III. Infrastructure related issues

- 1) Details of land and buildings
- 2) Details of ongoing projects(Civil Works)
- 3) Land Pending Issues
- 4) Equipment-Strengthening of Labs
- 5) Details of infrastructure and facilities (drinking water and toilets)

**Sd/-A NIRMAL KUMAR PRIYA
JOINT DIRECTOR**


29/7/2022
Development Officer